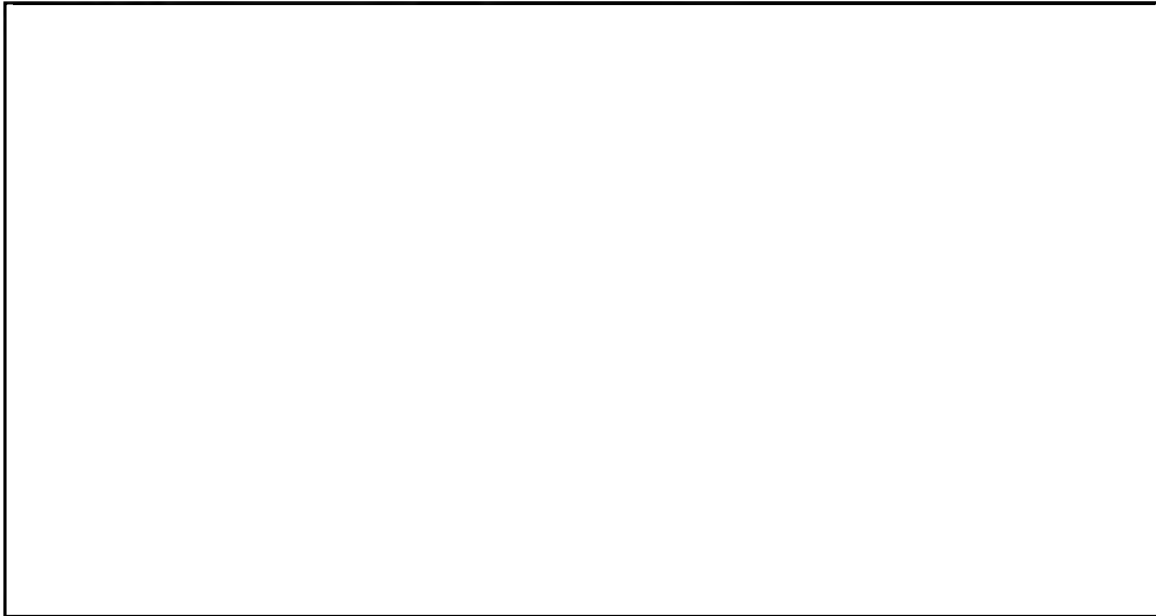


CONTENTS



STATINTL

IAC-D-59

Travel Folder Program for Soviet Orbit  
(17 Nov 52)

IAC-D-59  
(Revised)

Travel Folder Program for Soviet Orbit  
(16 Dec 52)

IAC-D-59/1

Travel Folder Program for Soviet Orbit  
(14 Jan 53)

IAC-D-60	Proposed NSCID 16 and Advisory Committee on Foreign Language Publications (23 Dec 52)
IAC-D-60/1	Proposed NSCID 16 on Foreign Language Publications (19 Jan 53)
IAC-D-60/2	NSCID 16 "Foreign Language Publications" (10 Mar 53)
IAC-D-60/3	Advisory Committee on Foreign Language Publications First Annual Report (2 Mar 54)
IAC-D-60/4	Advisory Committee on Foreign Language Publications Second Annual Report (24 Mar 55)
IAC-D-60/5	Third Annual Report of the Advisory Committee On Foreign Language Publications (26 Mar 56)
IAC-D-60/6	Fourth Annual Report of the Advisory Committee on Foreign Language Publications (15 Apr 57)
IAC-D-60/7	Fifth Annual Report of the Advisory Committee on Foreign Language Publications (24 Apr 1958)

IAC-D-61	Distribution of Non-Sensitive Intelligence Directives (17 Mar 53)
IAC-D-61/1	Proposed Rescission of DCIDs 3/1 and 3/2 and Issuance of DCID 3/5, "Production of National Intelligence Estimates (26 Aug 53)
IAC-D-61/2	Distribution of Non-Sensitive Intelligence Directives (DCID 2/1) (9 Oct 53)

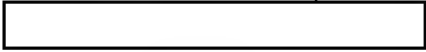
## INTELLIGENCE ADVISORY COMMITTEE

### DISTRIBUTION OF NON-SENSITIVE INTELLIGENCE DIRECTIVES (DCID 2/1)

1. Under IAC-D-61 (17 March 1953) a compilation of Non-Sensitive Intelligence Directives was made available to the IAC. At that time DCID 2/1, 3/1 and 3/2 were omitted and proposed for rescission or revision. Subsequently, DCIDs 3/1 and 3/2 were rescinded and superseded by DCID 3/5 (IAC-D-61/1, 26 August 1953, and IAC-M-124, Secretary's Note, 6 October 1953).

2. DCID 2/1 ("Implementation of Coordination of Collection Plan") is therefore the only non-sensitive intelligence directive which is currently in force but omitted from the distributed compilation. This directive has been reexamined by those agencies who initially agreed with the view of CIA that it should be revised, and they now feel that, although the directive could no doubt be somewhat improved, the precise improvements are not sufficiently clear and important to warrant a revision at this time. With this view CIA agrees, and hence the directive will be reproduced and distributed to holders of the compilation.

3. This action concludes subject distribution, except for those directives to be issued or revised in the future.

  
Secretary

25X1A

IAC-D-61/2  
9 October 1953

IAC-D-61/1  
26 August 1953

INTELLIGENCE ADVISORY COMMITTEE

6893

PROPOSED RESCISSION OF DCIDs 3/1 AND 3/2

AND ISSUANCE OF

DCID 3/5, "PRODUCTION OF NATIONAL  
INTELLIGENCE ESTIMATES"

1. Under IAC-D-61, dated 17 March 1953, a Compilation of Non-Sensitive Intelligence Directives was made available to the IAC.
2. At that time, DCIDs 2/1, 3/1 and 3/2 were omitted and proposed for rescission or revision.
3. Replies from the Agencies uniformly indicated a belief that DCID 3/1 ("Standard Operating Procedures for Departmental Participation in the Production and Coordination of National Intelligence") and DCID 3/2 ("Policy Governing Departmental Concurrences in National Intelligence Reports and Estimates") were in need of revision. Accordingly, there is transmitted as Tab A a proposed DCID 3/5, "Production of National Intelligence Estimates, "designed to supersede 3/1 and 3/2.
4. This proposed directive has been reviewed and found acceptable by representatives of the IAC agencies. The DCI proposes to issue the directive with the concurrence of the IAC, which will consider it at an early meeting.

JAMES Q. REBER  
Acting Secretary

IAC-D-61/1  
26 August 1953

AUG 27 1953  
12-24-53

DIRECTOR OF CENTRAL INTELLIGENCE DIRECTIVE 3/5  
PRODUCTION OF NATIONAL INTELLIGENCE ESTIMATES

Pursuant to the provisions of paragraph 1e, NSCID No. 3, paragraph 4, NSCID No. 1, and paragraph 2, NSCID No. 4, and in order to facilitate departmental participation in the production of national intelligence estimates, the following operating procedures are established:

1. Programming

Annually, by 1 January, the Board of National Estimates, Central Intelligence Agency, will present to the Intelligence Advisory Committee (IAC) for approval a program of National Intelligence Estimates and Special Estimates (NIE's and SE's) for production during the following year. In preparing this program, the Board will seek the guidance of the NSC Planning Board, will consult with the Economic Intelligence Committee, the Scientific Estimates Committee, the Joint Atomic Energy Intelligence Committee, and other appropriate committees of the IAC, and will coordinate with the IAC agencies. This program will be reviewed quarterly by the Board of National Estimates in coordination with the IAC agencies; changes will be submitted for IAC approval.

TAB A to  
IAC-D-61/1  
26 August 1953

-2-

## 2. Initiation

Requests for estimates other than those programmed will be transmitted to the IAC via the Board of National Estimates. The Board will take such action as is indicated by the circumstances prior to transmitting the request to the IAC for action; e.g., comment, initiate immediate action subject to subsequent IAC ratification, or attach draft terms of reference to its recommendation that the estimate be approved for production.

## 3. Normal Preparation

Estimates will normally be prepared in four stages:

a. Terms of Reference and Contributions — The Board, after consultation with the IAC Agencies, will circulate terms of reference indicating the scope of the estimate and the intelligence material needed. The Agencies will then prepare contributions and submit them to the Board.

b. Drafting and Board Consideration — After considering the contributions, and such consultation with any contributing agency which may be appropriate, the Board will prepare a draft.

TAB A to  
IAC-D-61/1  
26 August 1953

TAB A to  
IAC-D-61/1  
26 August 1953

-3-

c. Consideration by Representatives of the IAC Agencies —

Representatives of the IAC Agencies will meet with the Board to review, comment on and revise the draft as necessary.

d. IAC Consideration — The final draft will then be submitted to the IAC for approval.

4. Preparation under Exceptional Circumstances

Any of the steps listed in 3a, b, and c above may be omitted under exceptional or unusually urgent circumstances.

5. Dissents

Any agency may dissent to any feature of an estimate. Such dissents identify the dissenter and will state the dissenter's position on the matter.

6. Publication and Dissemination

Finished estimates will be published by CIA and disseminated by the DCI according to established procedures. Published estimates will carry a note indicating the extent of coordination within the intelligence community, [i.e., what IAC members participated

TAB A to  
IAC-D-61/1  
26 August 1953



TAB A to  
IAC-D-61/1  
26 August 1953

-4-

in the preparation and what members concur therein or dissent  
therefrom. ]

7. DCID's 3/1 and 3/2\* are herewith rescinded.

ALLEN W. DULLES  
Director of Central Intelligence

\* Note: DCID 3/1, "Standard Operating Procedures for Departmental Participation in the Production and Coordination of National Intelligence", was issued 8 July 1948; DCID 3/2, "Policy Governing Departmental Concurrences in National Intelligence Reports and Estimates", was issued 13 September 1948.

TAB A to  
IAC-D-61/1  
26 August 1953

~~SECRET~~  
Security Information

7 August 1953  
AD/CI  
Mr IAC

MEMORANDUM FOR: Office of National Estimates

ATTENTION:

Mr. [REDACTED]

25X1A

SUBJECT:

Proposed DCI Directive 3/5

REFERENCES:

(a) Draft DCID 3/5, prepared by ONE and submitted to OIC 24 July (attached, ONE copy only)

(b) Draft IAC-D-61/1 (attached, ONE copy only)

1. OIC has reviewed referenced draft DCID prepared by ONE and agrees that, as a Directive on the production of NIE's, it should go through the IAC without much fuss and that ONE should assume the responsibility of discussing it with representatives of the IAC agencies.

2. There are, however, two matters of importance which may well be raised by the agencies during discussions. These arise from the fact that DCID 3/1 establishes procedures for current and for basic intelligence. Current intelligence is the subject of paragraph 1 of DCID 3/1; basic, of paragraph 2 of DCID 3/1.

25X1A  
a. Current Intelligence: We have discussed the draft with Acting AD/CI (Mr. [REDACTED]) whose opinion, concurred in by this Office, is that there is no reason why this reference should not be dropped. There never has been and is not now coordinated national current intelligence, and therefore it has been anomalous to include "current intelligence" (in its persistent interagency state) in a directive on national intelligence.

25X1A  
b. Basic Intelligence: We also discussed the draft with [REDACTED] Chief, ORR/DB, who feels that there is good reason to retain the reference to the NIS program. Although NSCID-3 (paragraph 1-a) sets "over-all policies and objectives" for the coordination of production of basic intelligence, only in DCID 3/1 is there direction for conducting the program in accordance with agreed developed procedures and for subjecting

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Security Information

Security Information

-2-

the program to NSC approval. OIC agrees that it is useful to retain this aspect of the Directive, and sees two possible solutions:

(1) Retitle 3/5 "Production of National Intelligence Estimates and Surveys," and insert paragraph 2 of DCID 3/1 between paragraphs 6 and 7 of your draft (changing the first line of 3/5 to read "Pursuant to paragraph 1-a and 1-e..." and adding subdivisions on National Intelligence Estimates and National Intelligence Surveys).

(2) Propose concurrently with DCID 3/5 a DCID 3/6, solely on NIS, consisting of present paragraph 2 of 3/1, as appropriately modified or expanded. DCID 3/6 could be developed by the NIS committee, assisted by OIC.

We much prefer solution (2) insofar as developing the agencies' assent is concerned. You may also well prefer solution (2), as it leaves 3/5 exclusively devoted to NIE's.

3. Draft IAC-D-61/1 (Reference "b") can be used to circulate the proposed DCID 3/5 when ONE concludes its discussions with the IAC representatives. Alternatively, the draft DCID 3/5 could be circulated under a document like IAC-D-61/1 for the purpose of convening representatives, if ONE so desires. We would suggest that this not be done but rather that ONE assemble the representatives informally. In either event, the NIS question should first be resolved by ONE and OIC, and the approach adopted should be reflected in the IAC document. Finally, OIC would appreciate attending your meetings with the representatives.

[Redacted]  
Office of Intelligence Coordination

25X1A

OIC:RDD:KR (7 August 1953)

Distribution:

- 2 - forward
- 1 - DDCI through DD/I
- 1 - DD/I
- 1 - AD/CI
- 1 - AD/RR, Att: [Redacted]

Security Information

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C8/Int, C/Pub/Ad  
info & return  
to AD/CI

Mr. [unclear]

CENTRAL INTELLIGENCE AGENCY  
OFFICIAL ROUTING SLIP

1 AC

TO		INITIALS	DATE
1	CS/INT		
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3	AD/CI (For file)		
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<input type="checkbox"/> APPROVAL	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE
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REMARKS:

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INTELLIGENCE ADVISORY COMMITTEE

DISTRIBUTION OF NON-SENSITIVE INTELLIGENCE DIRECTIVES

1. There are transmitted herewith for your retention, \_\_\_\_\_ copies of a compilation, in loose-leaf form, of existing directives of the National Security Council (NSCID's) and the Director of Central Intelligence (DCID's). Directives concerning sensitive matters (NSCID's 5 and 9) are not reproduced in this compilation. Directives issued or revised in the future will be provided as inserts. Requests for additional copies should be submitted to CIA, attention Assistant Director for Collection and Dissemination.

2. You will note that three directives currently in force are omitted, namely:

a. DCID 2/1, 25 October 1948, "Implementation of Coordination of Collection Plan."

b. DCID 3/1, 8 July 1948, "Standard Operating Procedures for Developmental Participation in the Production and Coordination of National Intelligence."

c. DCID 3/2, 13 September 1948, "Policy Governing Departmental Concurrences in National Intelligence Reports and Estimates."

It is the view of CIA that none of these directives properly reflects current policies and procedures, and that therefore they should be either rescinded or revised. It would be appreciated if you would make the view of your agency in this regard available to the undersigned by 30 March 1953.

\_\_\_\_\_  
Secretary

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MAR 18 1953  
NE-IA

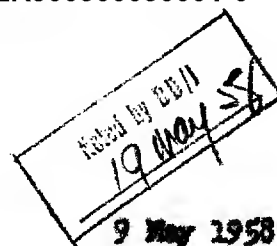
IAC-D-61  
17 March 1953

Approved For Release 2002/05/07 : CIA-RDP85S00362R000500050001-0



Approved For Release 2002/05/07 : CIA-RDP85S00362R000500050001-0

**CONFIDENTIAL**




MEMORANDUM FOR: The Director of Central Intelligence

SUBJECT : Fifth Annual Report of the Advisory Committee on Foreign Language Publications (ACFLP). IAC-D-60/7

1. No controversial points were raised in the preparation of the report; in fact, the first draft of the report was accepted by the committee without change.

2. After the IAC has noted the report, I recommend that, contingent on IAC approval of DCID 2/4 and DCID 2/5 (the next items on the agenda), you move the dissolution of the Advisory Committee on Foreign Language Publications. The responsibilities and plans of the Procurement and Exploitation Subcommittees of the ACFLP, as reported in the Fifth Annual Report, should be referred for action to the new committees established by the above-mentioned DCIDs.

3. It has been a genuine pleasure to have seen the findings of a Working Group of the Economic Intelligence Committee chaired by me back in 1952, implemented through NSCID-16 and now by two highly significant DCIDs. My chairmanship of the ACFLP since 1954 has been a rewarding experience.

  
Chairman, Advisory Committee  
Foreign Language Publications

Distribution:

- Orig. & 1 - Addressee
- 1 - DDCI
- ✓ 1 - DDI
- 1 - Secretary, IAC
- 2 - OAD/CR



**CONFIDENTIAL**



**SECRET**

Approved For Release 2002/05/07 : CIA-RDP85S00362R000500050001-0

IAC-D-60/7  
24 April 1958

I N T E L L I G E N C E   A D V I S O R Y   C O M M I T T E E

Foreign Language Publications

1. The attached Fifth Annual Report of the IAC Advisory Committee on Foreign Language Publications (old NSCID #16) will be placed on the agenda of an early IAC meeting for noting.


2. At the same meeting the IAC will be asked to consider two draft DCIDs relating to this field of IAC activity:

DCID 2/4 - Exploitation of Foreign Language Publications, circulated separately under cover IAC-D-105/24;

DCID 2/5 - Procurement of Foreign Publications, circulated separately under cover IAC-D-105/25.

3. Projects planned, as outlined in Sections III. A. 3. and B. 3., would be referred for action to appropriate IAC subcommittees organized under the new DCIDs.

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Acting Secretary

Approved For Release 2002/05/07 : CIA-RDP85S00362R000500050001-0

**SECRET**

FLP-D-12  
24 April 1958

ADVISORY COMMITTEE ON FOREIGN LANGUAGE PUBLICATIONS  
FIFTH ANNUAL REPORT

I. Authority

The Advisory Committee on Foreign Language Publications was established in pursuance of paragraph 5 of NSCID-16 (7 March 1953) to assist the Director of Central Intelligence in the implementation of that Directive. The Committee is composed of representatives of the IAC agencies and can invite other interested agencies to sit with it on matters which concern them. Chairmanship is provided by CIA.

II. Organization

Three subcommittees have been established which comprehend in general the responsibilities separately identified in the Directive and which are listed below. However, as the IAC had established in 1955 an Ad Hoc Subcommittee on Information Processing (AHIP) whose function covered all categories of intelligence source materials, the Reference Subcommittee was directed on 13 January 1956 to suspend further meetings and consolidate its function with AHIP as long as the latter continues in existence.

III. Responsibilities, Accomplishments and Objectives

A. PROCUREMENT

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the procurement of foreign language publications for intelligence purposes, it being understood that captured documents are excepted from this provision.

2. Projects Completed:

a. Preparation of a paper incorporating specific examples of the contribution overt publications have made to intelligence. With cooperation from the Exploitation Subcommittee and the research offices of the intelligence agencies, the State member of the Procurement Subcommittee prepared a paper (State Circular Airgram 1505, 14 August 1957,

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and transmitted by procurement personnel at Embassy [ ] and cited specific examples of how the data was used to satisfy intelligence requirements.

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C-O-N-F-I-D-E-N-T-I-A-L

b. Provide personnel engaged in interrogation work with adequate requirements for information on foreign publications. A guide for use during interrogations was prepared by the Subcommittee with the advice of the staff of [REDACTED]

[REDACTED] The paper, specifically prepared with respect to need for Hungarian publications, was submitted in June 1957 [REDACTED] [REDACTED] for incorporation into existing interrogation guides.

c. Establish a means and schedule for reporting by members concerning the scope and product of their procurement programs, including exchanges. Each of the monthly meetings held by the Subcommittee resulted in an exchange of information concerning procurement channels, availability of publications and procedures. As a result there was better coordination of requirements and closer cooperation among field collectors. Experts in the field of collection were brought in to attend meetings and gave the members the benefit of their advice and experience. These meetings are the medium for the members to be informed on the respective procurement programs.

d. Review the systems of reporting acquisitions by the member agencies and suggest improvements where needed. Continued to 1958.

3. Projects Planned:

a. To meet with primary collectors of foreign publications in the field, including representatives of the three Services and the Department of State. A [REDACTED] meeting is scheduled for mid-April 1958, to be chaired by the Chairman of the Advisory Committee on Foreign Language Publications.

[REDACTED] A similar program for the posts in the Far and Southeast Asian areas, together with a meeting of all full-time PPO's in the area, is scheduled for Fall, 1958.

b. To participate in procurement programs of the U.S. Government of potential value to intelligence (National Science Foundation, Department of Commerce/Office of Technical Services, etc.)

c. To establish a practical policy on the exchange-of-publications program as related to procurement.

d. To continue the program of evaluating overt publications for the benefit of the field collectors.

e. To review the systems of reporting acquisitions and want lists by the member agencies and suggest improvements where needed.

C-O-N-F-I-D-E-N-T-I-A-L

B. EXPLOITATION

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the preparation and dissemination of English-language excerpts, summaries, abstracts, and compilations from foreign language publications.

2. Projects Completed:

STATSPEC

[Redacted]

STATSPEC

STATSPEC

b. Program reviews. All reporting programs of FDD and [Redacted] were reviewed and in response to the resulting recommendations FDD made adjustments so far as possible to comply with the needs expressed by the Subcommittee members. The Subcommittee surveyed the needs of the IAC agencies resulting from [Redacted]

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[Redacted]

STATSPEC

c. Publications. Two surveys, "Foreign Publications Exploitation Survey, 1957" and "Foreign Language Serial Publications Exploited by Foreign Documents Division" were completed and disseminated at the Subcommittee's request. In addition, a listing was issued incorporating the current FDD and [Redacted] periodic reports in answer to the requirements of the community.

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d. Coordination. Throughout the year the member agencies established closer liaison and entered bilateral arrangements with FDD in the interest of coordinating the work load with existing facilities and avoiding duplication.

Mr. [Redacted] of FDD made an extensive tour of the Far East to survey the overseas exploitation facilities in the area with a view to improving coordination between them and US facilities, and between each other. At year end, recommendations resulting from this trip were under study by Subcommittee members. [Redacted]

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[Redacted]

e. Reclassification of Reports. At the request of members, the Subcommittee considered the classification of certain FDD reports from the standpoint of need for dissemination. As a result of Subcommittee recommendations, FDD made the following classification adjustments:

C-O-N-F-I-D-E-N-T-I-A-L

- a. "Annual Report on Crime in the USSR" from CONFIDENTIAL to FOR OFFICIAL USE ONLY.
- b. "Weekly Information Report on Communist China" from CONFIDENTIAL to FOR OFFICIAL USE ONLY.
- c. "Consolidated Translation Survey" from SECRET to CONFIDENTIAL.
- d. "IGY" information lifted from the CONFIDENTIAL "Scientific Information Report" and reported separately under FOR OFFICIAL USE ONLY.

3. Project Planned:

- a. The Subcommittee plans to conduct periodic reviews for all exploitation programs during 1958, and will continue to take coordinating action for the avoidance of unnecessary duplication among exploitation activities of the intelligence community.
- b. Review the developing scientific exploitation facilities of the Department of the Air Force and their coordination with existing facilities.
- c. Review the development of coordination with the new project in the Office of Technical Services, Department of Commerce, for scientific and technical exploitation of soviet publications.
- d. Complete surveys under way at year end on:
  - (1) Chinese scientific abstracts in the "Referativnyy Zhurnal."
  - (2) Volume of available biographic information on significant Western World scientific personalities.



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C. REFERENCE

1. Responsibility: To insure the coordination of IAC indexing and control measures which provide access by subject of foreign language publications.

2. Projects Completed:

a. The Reference Subcommittee continued during 1957 to operate under the aegis of the IAC's Ad-Hoc Subcommittee on Information Processing (AHIP) as directed by the Chairman of the Advisory Committee on Foreign Language Publications (ACFLP) on 13 January 1956.

b. During 1957 AHIP took the following actions on matters relating to Reference Subcommittee responsibilities:

C-O-N-F-I-D-E-N-T-I-A-L

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(1) Issued a Guide to Intelligence Periodicals published at Headquarters. [ ] 6 December 1957). The scope statement provided with each periodical title described open literature coverage wherever appropriate, e.g. as in the case of most FDD titles.

(2) Recommended standards for the citation of enclosures supplied with IAC information reports. Many enclosures consists of open literature and citation in the past has raised many identification and handling problems for reference personnel. By the end of the year, many of the member agencies had incorporated major portions of the new standards in their operation procedures.

(3) Developed a new classification for coding of area references in intelligence documents and open literature enclosures. The Air Force Minicard operation began experimental use of the scheme in October. CIA expected to begin its use in 1958.

(4) Planned a major revision of CIA's Intelligence Subject Code (ISC) to meet the subject classification requirements of all IAC agencies and directed that the revision be completed during 1958 with the advice and assistance of a classification specialist from the Library of Congress. This program will have direct bearing on the indexing of open literature enclosures.

(5) Established a Standing Group on Inter-Library Services which met frequently during 1957 to identify the reference resources of the community and to improve their accessibility for intelligence research purposes.

3. Projects Planned: In the last quarter of the year, AHIP began discussion of proposals for termination of its ad hoc status and reconstitution under the IAC as a permanent Subcommittee on Documentation with revised terms of reference. These envision permanent transfer of Reference Subcommittee responsibilities from ACFLP to the new organization.

[ ]  
Chairman

25X1A

IAC-D-60/6  
15 April 1957

I N T E L L I G E N C E   A D V I S O R Y   C O M M I T T E E

Fourth Annual Report of the  
Advisory Committee on Foreign Language Publications

The attached Fourth Annual Report of the Advisory Committee on Foreign Language Publications will be placed on the agenda of an early IAC meeting, for noting.



Secretary

25X1A

C-O-N-F-I-D-E-N-T-I-A-L

FLP-D-10  
15 April 1957

ADVISORY COMMITTEE ON FOREIGN LANGUAGE PUBLICATIONS

FOURTH ANNUAL REPORT

I. Authority

The Advisory Committee on Foreign Language Publications was established in pursuance of paragraph 5 of NSCID-16 (7 March 1953) to assist the Director of Central Intelligence in the implementation of that Directive. The Committee is composed of representatives of the IAC agencies and can invite other interested agencies to sit with it on matters which concern them. Chairmanship is provided by CIA.

II. Organization

Three subcommittees have been established which comprehend in general the responsibilities separately identified in the Directive and which are listed below. However, as the IAC had established in 1955 an Ad Hoc Subcommittee on Information Processing (AHIP) whose function covered all categories of intelligence source materials, the Reference Subcommittee was directed on 13 January 1956 to suspend further meetings and consolidate its function with AHIP as long as the latter continues in existence.

III. Responsibilities, Accomplishments and Objectives

A. PROCUREMENT

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the procurement of foreign language publications for intelligence purposes, it being understood that captured documents are excepted from this provision.

2. Projects Completed:

a. Efforts to coordinate requirements in Washington and collection in the field. The Chairman and the Secretary of the Subcommittee made a survey trip during the period 4 September - 26 November 1956, visiting all full-time Publications Procurement Officers, excepting [ ] and many part-time PPOs. A separate account of this trip has been provided to all agencies.

b. Development of a single fund concept for (1) serial subscriptions and (2) books and monographs at [ ] for all member agencies under the IAD program. It was the intent in the Third Annual Report and is the intent now in this Report that the single fund concept include only the following agencies: [ ]

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During part of October - December 1956, [ ]

[ ] was detailed to the Acquisitions Branch of CIA Library to acquaint him with the procedures of the Branch in coordinating the various requirements for USSR publications.

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[ ] expressed particular interest in developing the single fund concept, and sought the reactions of agencies and departments in the program. Having received general concurrence from them in the soundness of the idea, he brought the matter to the attention of the Department of State. The Department is currently determining the legal and fiscal points involved.

c. Determination of the role of exchange programs in publications procurement. Exchanges present opportunities to acquire foreign publications not available through any other channel. The Subcommittee considered certain aspects of the exchange program during the year. Individual agency exchange programs were continued and in many cases expanded.

d. Determination of the advisability of reporting by each member agency concerning the scope and product of its foreign publications procurement program. The vehicle and schedule for reporting by member agencies to the Subcommittee concerning the scope and product of their programs for procurement of foreign publications continues to be under study. (See paragraph III.3.a. below.)

e. USIA is taking an increasingly active role in reporting on availability of foreign publications. For example, recently a study was made by USIA, Hong Kong, in which the Communist Chinese press in Peking was described. Another USIA report dealt with the books published in Mongolia during 1955 and 1956.

### 3. Projects Planned:

a. To prepare a paper incorporating specific examples of the contribution overt publications have made to intelligence research. This statement would serve in part as an evaluation to field collectors, indicating to them how some of their contributions have been used.

b. To insure that personnel engaged in interrogation work have adequate requirements for information on foreign publications.

c. To establish a means and schedule for reporting by members concerning the scope of their procurement programs, including exchanges.

d. To review the systems of reporting acquisitions by the member agencies and suggest improvements where needed.

## B. EXPLOITATION

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the preparation and dissemination of English-language excerpts, summaries, abstracts, and compilations from foreign language publications.

C-O-N-F-I-D-E-N-T-I-A-L

~~CONFIDENTIAL~~

2. Projects Completed:

a. During the first half year the Subcommittee completed a periodic survey of the entire Foreign Documents Division/CIA (FDD) reporting program and determined the best utilization of currently available resources to meet the highest priority needs of the intelligence community. In response to the resulting recommendations FDD made several adjustments in its reporting program. A second review of the Soviet Bloc program was completed by year end which resulted in some minor refinements being made by FDD.

b. The first program review during the year was accompanied by a detailed examination of those requirements of the intelligence community which could not be met by existing facilities. The Subcommittee reported its findings to the Advisory Committee in a special report dated 7 August 1956. The Advisory Committee reviewed these findings and recommended to the Director of Central Intelligence in memorandum dated 14 December 1956 that he authorize and direct immediate augmentation of the appropriate operating facility of the Central Intelligence Agency to fulfill the requirements of the intelligence community for exploitation of foreign-language materials for intelligence purposes. The DCI approved the recommendation on 1 March 1957 and the necessary action to implement has been taken by CIA.

c. Transliteration. The Subcommittee members examined the transliteration systems in use by the IAC agencies and there was general agreement of members to use the CIA standard transliteration systems as carried in CIA Handbook

d. Standard Translations. A report was submitted to the Subcommittee by a Working Group composed of representatives of each of the IAC agencies appointed for the purpose of arriving at a standardized basic list of translations of Chinese Communist organizational and other generic terms. The Subcommittee approved the report and there was general agreement on the use of this list by all members.

e. Coordination. The following coordination action was taken during the year:

(2) Continuing discussions have been held with Air Intelligence with a view toward reducing duplication of exploitation effort between FDD, AID and Air Intelligence Service Units in the Far East and Europe.

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~~C O N F I D E N T I A L~~

(3) At the request of the Subcommittee on Procurement, the Exploitation Subcommittee reviewed the development by [ ] of a proposed program of translation of a number of Soviet scientific and technical periodicals. FDD will list production of [ ] in its CTS publication for coordination purposes. Each agency will take action for procurement from [ ] ad libitum.

(4) Through recommendation of the Subcommittee the IAC agencies provided appropriate translations to the Scientific Translation Center formerly in the Library of Congress now at John Crerar Library, Chicago, so that they may be made available for US scientific research.

(5) [ ]

This review was for the determination of the value of [ ] or the alternative service to the intelligence community. It was determined that USIA and State Department required the service; the other agencies had only marginal interest.

f. Captured Documents. At the request of Department of the Army, the Subcommittee reviewed the interests of the intelligence community in certain World War II German documents obtainable by Army [ ]. The Subcommittee reported to the Army that none of the members were interested due to the age of the documents.

### 3. Projects Planned:

a. The Subcommittee plans to conduct periodic reviews of the current FDD reporting programs and will review all such programs at least once during 1957.

b. Following implementing action on the Advisory Committee's recommendation for meeting the IAC requirements for information from foreign publications not now being provided, the Subcommittee will provide guidance and review the products developed under this project so as to assure their meeting the IAC needs.

c. At the request of the Subcommittee, FDD plans to issue a revised report on "Exploitation of Foreign Language Publications" which was last issued in April 1955 and a revised "Listing of Publications Regularly Received by FDD."

d. The Subcommittee will continue to take coordinating action for avoidance of unnecessary duplication among activities of the intelligence community engaged in the exploitation of foreign language publications and insofar as possible with other activities in the same field.

~~C O N F I D E N T I A L~~

C-O-N-F-I-D-E-N-T-I-A-L

C. REFERENCE

1. Responsibility: To insure the coordination of IAC indexing and control measures which provide access by subject to foreign language publications.

2. Projects Completed:

a. Inter-agency study of possible new systems for processing and retrieval by subject of all categories of intelligence source materials, including foreign language publications, led in May 1955 to the establishment by the IAC of an Ad Hoc Subcommittee on Information Processing (AHIP) to coordinate future developments in this field. Membership in the new subcommittee coincided with that of the Reference Subcommittee, both as to Agency, and, in most instances, as to personal representation. As a result, many topics taken up by AHIP have had direct bearing on Reference Subcommittee objectives and in the absence of AHIP would have fallen to this group. In recognition of this situation, the Chairman of the Advisory Committee on Foreign Language Publications on 13 January 1956, directed suspension of meetings of the Reference Subcommittee and a joining of forces with AHIP so long as the latter continues in existence.

b. During 1956 AHIP adopted and the IAC community began use of:

(1) a common IAC inter-library loan form

(2) a common information report numbering system

(3) common standards for third agency reproduction of intelligence documents classified SECRET and below.

3. Projects Planned: At the start of 1957, AHIP Working Groups were investigating the possibilities for coordinated IAC policy in the following areas:

a. Document security indications,

b. Common intelligence report format,

c. Equipment research,

d. Area coding systems, and

e. Inter-library loans.

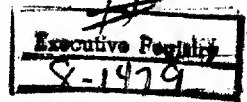
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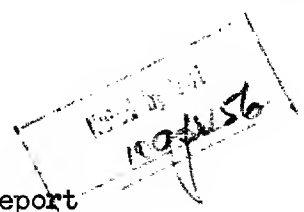
C-O-N-F-I-D-E-N-T-I-A-L

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*File SAC 2 60/5*



9 April 1956



MEMORANDUM FOR: Mr. Dulles

SUBJECT : Briefing Memo for Third Annual Report  
of Advisory Committee on Foreign Language  
Publications (ACFLP)

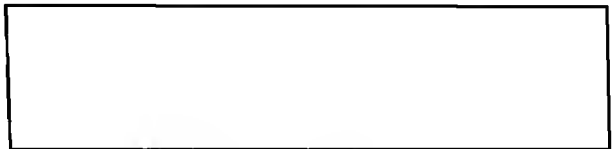
1. Subject report is on the IAC agenda for 10 April 1956 for noting only. However, you may wish to make some commendatory remarks regarding the success of the program due largely to improvement in inter-agency collaboration.

2. You are charged by NSCID 16 with the coordination of the procurement, exploitation and referencing of foreign language publications for intelligence purposes. Paragraph 5 of NSCID 16 sets up the ACFLP to advise you on these matters.

3. Procurement has improved from a total of 870,916 publications received and disseminated in 1954 to 939,830 in 1955. Multilateral cooperation under the coordination of the Foreign Branch/CIA Library has largely accounted for the improvement. All agencies procuring materials in the field have contributed to this success.

4. Exploitation of the materials collected has been under continuous review by the subcommittee to insure maximum benefit from the limited linguistic facilities available in the community. Again inter-agency collaboration has guaranteed the success of the venture.

5. Referencing the foreign language materials is only one facet of the total information handling problem, so I asked the Reference Subcommittee to meet with the IAC ad hoc Committee on Information Handling until the work of that committee is completed.



Chairman, ACFLP

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IAC-D-60/5  
26 March 1956

I N T E L L I G E N C E   A D V I S O R Y   C O M M I T T E E

Third Annual Report of the  
Advisory Committee on Foreign Language Publications

The Third Annual Report of the Advisory Committee on Foreign Language Publications, circulated herewith for noting, will be placed on the agenda of an early meeting of the IAC.

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Secretary

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FLP-D-8  
12 March 1956

ADVISORY COMMITTEE ON FOREIGN LANGUAGE PUBLICATIONS  
THIRD ANNUAL REPORT

I. Authority

The Advisory Committee on Foreign Language Publications was established in pursuance of paragraph 5 of NSCID-16 (7 March 1953) to assist the Director of Central Intelligence in the implementation of that Directive. The Committee is composed of representatives of the IAC agencies and can invite other interested agencies to sit with it on matters which concern them. Chairmanship is provided by CIA.

II. Organization

Three subcommittees have been established which comprehend in general the responsibilities separately identified in the Directive and which are listed below.

III. Responsibilities, Accomplishments and Objectives

A. PROCUREMENT

1. Responsibility. To assist the Director of Central Intelligence in insuring the coordination of the procurement of foreign language publications for intelligence purposes, it being understood that captured documents are excepted from this provision.

2. Projects Completed:

a. Compilation of the Union List of USSR Serial Publications was substantially completed save for a considerable number of USSR periodical and newspaper titles which either appeared initially or reappeared after a long absence during 1955. To incorporate such titles, publication of the List has been postponed until Spring, 1956.

b. Improvements and expansion of procurement facilities in the field were recommended. Discussions are continually in progress between State and CIA on methods of improving and expanding the procurement of foreign publications. During 1955, discussions centered about the need for Publication Procurement Officer (PPO) positions at [REDACTED]  
[REDACTED] Justification for such positions and candidates suitable for filling them were submitted. The Department of State has guaranteed the reestablishment of the PPO positions at least at [REDACTED]  
[REDACTED] with the beginning of FY 57.

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An officer from the CIA Library was detailed to [ ] for six months during 1955. The use of personnel on TDY at particular posts, although not entirely satisfactory, has been of value to the PPO program and in areas such as ~~Northeast Asia~~ and Southeast Asia might prove beneficial. *near East Africa*

Apart from staffing problems, the largest single obstacle encountered in field procurement remains the varied clerical tasks which encumber the intelligence operations of the PPO. During 1955, moderate success was obtained in reducing this load by transferring to Washington the book accessioning and accounting tasks of PPO's [ ] [ ] The transfer of such functions permitted PPO's to spend more time on the selective acquisition of required publications.

As a result of the early summer trip of Mr. George Pope, Chief, IAD/State to Europe, expansion of [ ]

[ ] The senior PPO's of the areas concerned, [ ] were instructed to develop contacts with local book dealers and engage their cooperation in bringing to the attention of local Mission representatives information on publications of potential interest to Washington. This program is still in the formative stage.

c. Efforts to coordinate requirements in Washington and collection in the field have continued. Accomplishments in coordinating requirements and collection by action of member agencies unilaterally or jointly include:

(1) Collection Guide No. 2, Chinese Communist Serial Publications was issued during 1955. The title, issuing authority and place of publication of all newspapers received through various sources are cited together with current holdings of the title.

(2) Recent Additions, Russian Book List and Chinese Book List as accession listings proved valuable in improving the identification of publications of intelligence interest, and concomitantly improving the effectiveness of requirements sent to the field.

(3) Fulfillment of Requirements for Sino-Soviet Bloc publications received in single copy only was materially increased during 1955. Critical USSR publications on industrial prices and production standards, Chinese telephone directories and technical journals, Satellite official gazettes and diplomatic lists, and special bibliographies were photocopied and disseminated.

(4) The development of cooperative schemes for obtaining Sino-Soviet Bloc publications via informal exchanges through foreign academic research organizations is progressing rapidly. The [ ] [ ] PPO's have made contributions worthy of note.

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(5) Chinese Mainland and North Korean publication procurement was improved through the assistance of [REDACTED] Exchange of "want lists" and photocopying of single copy items have contributed to this improvement. 25X1

3. Projects Planned

a. To reexamine the advantages and disadvantages in having a single reporting point in the intelligence community for collation of the scope and product of each department or agency's foreign publication procurement program in the light of the successes of the past year, as recited above.

b. To continue to study the possibility of a single fund concept for serial subscriptions and book and monograph purchase at Embassy Moscow for all agencies. If successful [REDACTED] similar procedures would be studied for other posts. 25X1

c. To determine further advantages in the exchange program in line with accomplishments reported in paragraph III.2.c.(4) above.

d. USIA will continue its efforts in utilizing its overseas resources to provide information on the availability of published materials in foreign posts.

e. To continue to improve coordination of requirements in Washington and collection in the field.

B. EXPLOITATION

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the preparation and dissemination of English-language excerpts, summaries, abstracts, and compilations from foreign language publications.

2. Projects Completed

a. The second review of the foreign language publication exploitation program gave special attention to:

(1) the principal exploitation requirements levied upon FDD by the intelligence community;

(2) the coverage provided by existing facilities other than Foreign Documents Division/CIA (FDD) and their capacity to fill in whole or in defined parts any additional requirements which would release FDD effort for wider and deeper coverage in other required fields;

(3) the pertinence and periodicity of FDD reports;

(4) the manpower allocations in FDD.

This review resulted in refinement of the program. Recommendations of the members included the publication of 43 periodical reports containing unique information of value to the community.

b. The Exploitation Subcommittee has examined the subject of translation service facilities and needs of the IAC agencies, and finds that

(1) the Department of State has no established translation service facilities for the support of its intelligence component and desires assistance from FDD through an extension of its exploitation program.

(2) the Departments of the Army, Navy, Air Force, and the National Security Agency have established internal translation services. Their needs in this field are being met by current arrangements and these agencies recommend no change.

(3) the United States Information Agency (USIA) has no established translation service facilities within its agency but depends heavily upon State and FDD for assistance. However, because of the volume of translation service and the necessity for speed, USIA must frequently contract with private citizens for such services.

It is therefore found that the establishment of a central translation service is neither desirable nor advisable at this time.

c. Two years of operation of the exploitation subcommittee have brought the objectives of the group more clearly into focus. As a result, a restatement of these objectives was made and approved by the parent committee.

d. The transliteration practices of member agencies were reviewed.

e. Standardization of Chinese Communist terminology was examined by a Working Group. The report is now under review by the Subcommittee.

### 3. Projects Planned

a. A third review of the exploitation program is currently under way for the Sino-Soviet Bloc and the third review of the exploitation of non-Communist area publications will follow. The objectives of this review are:

(1) To determine as precisely as possible the priority needs of the various agencies using these criteria;

(a) The application of requirements to National Intelligence Objectives as outlined in DCID 4/5.

(b) The needs for the same or similar information by several agencies.

(c) The suitability of available foreign language publications to meet these needs.

(2) To determine precisely what needs of the respective agencies cannot be met by existing facilities.

(3) To recommend allocation of available manpower in FDD so as to satisfy the most urgent requirements of the agencies.

(4) To report in detail to the Advisory Committee with recommendations as to how foreign language publications, not now exploited, may be processed for needed intelligence information.

#### C. REFERENCE

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the development and maintenance of indices, accession lists, and references services regarding foreign language publications.

#### 2. Accomplishments:

a. Inter-agency study of possible new systems for processing and retrieval by subject of all categories of intelligence source materials, including foreign language publications, culminated in May 1955 in the establishment by the IAC of an ad hoc Subcommittee on Information Processing (AHIP) to coordinate future developments in this field. Membership in the new subcommittee coincided with that of the Reference Subcommittee, both as to Agency and in most instances as to personal representation. As a result, a number of topics were taken up by AHIP which, previously, had been discussed by the Reference Subcommittee, or which would, in the absence of AHIP, have fallen to this group. Among these topics were the following:

(1) Adoption of CIA's Intelligence Subject Code by the intelligence community.

(2) Adoption of a common IAC inter-library loan form.

(3) Development of an IAC-wide document processing system in anticipation of Minicard.

b. During 1955 the CIA Library obtained contributions and editorial comments from all Reference Subcommittee members with regard


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to its annotated Guide to Reference Material (CR #1, released January 1956). The Library also published the last of the Subcommittee sponsored surveys of Sovbloc lexical materials entitled Russian Lexical Inventory.

3. Projects Planned

On 13 January 1956 the Chairman of the Advisory Committee on Foreign Language Publications directed suspension of meetings of the Reference Subcommittee and a joining of forces with the ad hoc Subcommittee on Information Processing, cf. paragraph 2.a. above, so long as the latter continues in operation. "Where separate consideration of foreign language publications reference problems is desirable, the AHIP agenda will so announce in order that proper Agency representation can be assured" - paragraph 7, AHIP-M-19, 15 February 1956.

  
Chairman

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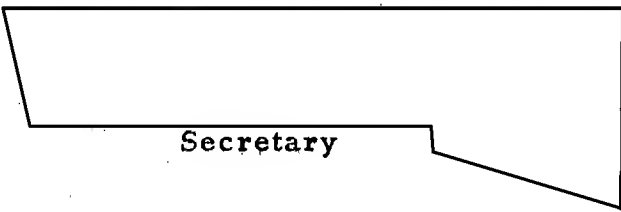
IAC-D-60/4  
24 March 1955

**INTELLIGENCE ADVISORY COMMITTEE**

Advisory Committee on Foreign Language Publications

Second Annual Report

1. The Second Annual Report of the Advisory Committee on Foreign Language Publications is circulated herewith for information.
2. This report will be placed on the agenda of an early meeting of the IAC for noting.



Secretary

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IAC-D-60/4  
24 March 1955

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FLP-D-7  
15 March 1955

ADVISORY COMMITTEE ON FOREIGN LANGUAGE PUBLICATIONS

SECOND ANNUAL REPORT

I. Authority

The Advisory Committee on Foreign Language Publications was established in pursuance of paragraph 5 of NSCID-16 (7 March 53) to assist the Director of Central Intelligence in the implementation of that Directive. The Committee is composed of representatives of the IAC agencies and can invite other interested agencies to sit with it on matters which concern them. Chairmanship is provided by CIA.

II. Organization

Three subcommittees have been established which comprehend in general the responsibilities separately identified in the Directive and which are listed below.

III. Responsibilities, Accomplishments and Objectives

A. PROCUREMENT

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the procurement of foreign language publications for intelligence purposes, it being understood that captured documents are excepted from this provision.

2. Projects Completed

a. The Domestic Collection of Foreign Publications was reviewed. The findings led to the conclusion that coordination of the domestic collectors for State, G-2 and CIA was not practical at present.

b. Collection Requirements of many Agencies (now more than 20) are now coordinated in Foreign Branch/CIA Library as a service of common concern.

c. Field Coordination has been improved at several posts, e.g. [REDACTED]

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FLP-D-7  
15 March 1955

FLP-D-7  
15 March 1955

d. Chapter 943 of the Foreign Service Manual (Publications Procurement) was drafted by the Procurement Sub-committee and submitted to State.

25X1A e. A Comprehensive Report on Publications Procurement in [ ] was prepared by the former Publications Procurement officer and circulated by the Committee.

f. Publications Procurement in the Far East was examined in the field by the Chairman of the Procurement Sub-committee. The report to the Advisory Committee is now under consideration.

g. Two Collection Guides representing gaps in Washington area holdings were prepared, one for Chinese Communist newspapers and one for Chinese Communist periodicals. These collection guides were disseminated to field collection facilities of Army, Navy, Air, CIA, and State.

### 3. Projects Planned

a. A union list of USSR serial publications will be completed. Collection guides based on the list will be prepared.

b. USIA assistance in procurement will be explored.

## B. EXPLOITATION

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the preparation and dissemination of English-language excerpts, summaries, abstracts, and compilations from foreign language publications.

### 2. Projects Completed

a. Systematic and detailed surveys of foreign language publications from the following areas of the world were completed.

1. China
2. World-wide scientific and technical publications
3. Eastern European Satellites
4. Southeast Asia
5. Near East
6. India, Pakistan, Afghanistan, Africa

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FLP-D-7  
15 March 1955

2. Projects Completed (continued)

7. Western and Northern Europe

8.

9. Latin America

The surveys encompassed:

10. the detailed examination of the continuing needs of the various agencies for information in the areas;
11. existing governmental and selected non-governmental facilities for exploitation of the publications and their capacity to satisfy any of the stated needs of the various agencies; and
12. source material available including a determination of that currently exploited which should be dropped and that not exploited which should be covered.

b. The work of abstracting 54 scientific and technical periodicals has been divided among the Air Information Division/USAF, the Air Technical Intelligence Center/USAF, and the Foreign Documents Division/CIA.

3. Projects Planned

a. Each program will be reviewed every six months for necessary adjustments in coverage, format and/or periodicity.

b. Continual effort will be maintained to determine gaps in coverage of foreign language materials, and recommendations will be submitted for the alleviation of the identified gaps within present capabilities or augmented facilities.

C. REFERENCE

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the development and maintenance of indices, accession lists, and references services regarding foreign language publications.

2. Projects Completed

a. The Cyrillic Union Subject catalog in the CIA Library was established as the central record of monographs of Soviet literature available to IAC Agencies. Regular contributions are made by all member agencies

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FLP-D-7  
15 March 1955

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2. Projects Completed (continued)

b. The CIA Library is receiving 50-60 attache reports with single copy enclosures per week for indexing and microfilming from G-2. State is contributing microfilm copies of selected enclosures to the collection.

c. The Captured Document Collections were reviewed by the members as staff study to determine the location, control, and condition of captured document collections under the purview of the respective agencies.

3. Projects Planned

The program of examination of the bibliographic services of the member agencies will be continued. Emphasis will be placed on the production and use of research aids, the coordination of reference and loan services and upon cooperative indexing measures which will improve the recoverability of intelligence source materials.

  
Chairman

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3 March 1954

INTELLIGENCE ADVISORY COMMITTEE

Advisory Committee on Foreign Language Publications  
First Annual Report

Subject report was circulated on 2 March as  
IAC-D-81. It should have been numbered IAC-D-60/3.  
Recipients are requested to renumber their copies  
accordingly.

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Secretary

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3 March 1954

Approved For Release 2002/05/07 : CIA-RDP85S00362R000500050001-0

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IAC-D-~~81~~ 60/3  
2 March 1954

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INTELLIGENCE ADVISORY COMMITTEE

Advisory Committee on Foreign Language Publications

First Annual Report

1. For the information of the Intelligence Advisory Committee there is submitted herewith the First Annual Report of the Advisory Committee on Foreign Language Publications, as approved by that Committee.

2. This document will be placed on an IAC Agenda in the near future, for noting.

  
Secretary

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IAC-D-~~81~~ 60/3  
2 March 1954

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MRP  
AC-IAC

2 March 1954

## ADVISORY COMMITTEE ON FOREIGN LANGUAGE PUBLICATIONS

### FIRST ANNUAL REPORT

#### I. Authority

The Advisory Committee on Foreign Language Publications was established in pursuance of paragraph 5 of NSCID-16 (7 March 53) to assist the Director of Central Intelligence in the implementation of that Directive. The Committee is composed of representatives of the IAC agencies and can invite other interested agencies to sit with it on matters which concern them. Chairmanship is provided by CIA.

#### II. Organization

Three subcommittees have been established which comprehend in general the responsibilities separately identified in the Directive and which are listed below.

#### III. Responsibilities, Accomplishments and Objectives

##### A. PROCUREMENT

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the procurement of foreign language publications for intelligence purposes, it being understood that captured documents are excepted from this provision.

##### 2. Projects Completed

a. Agreement for an inventory of IAC holdings of USSR serials.

b. Agreement for the preparation of area dossiers for the convenience of IAC field collectors, such dossiers to include selected information from IAC sources on book trade organizations and practices, lists of bookstores with their specialties and personnel, libraries and librarians, prices, payment methods, accounting procedures and export restrictions.

FLP-D-4

2 March 1954

*What was completed the "inventory" in the agreement.*

FLP-D-4

2 March 1954

2. Projects Completed (continued)

c. Agencies having domestic sources have agreed to pool information on the domestic market for procurement of foreign publications to insure full exploitation of that market prior to field collection.

3. Projects Planned

Review of collection guides will be undertaken as a step in insuring maximum Washington coordination in foreign publications procurement.

B. EXPLOITATION

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the preparation and dissemination of English-language excerpts, summaries, abstracts and compilations from foreign language publications.

2. Projects Completed

Interagency Agreement regarding Exploitation of USSR Non-Scientific Publications has been reached within a framework which permits the maximum systematic exploitation by Foreign Documents Division/CIA to meet the peculiar needs of the IAC agencies within the personnel limits available. This system should insure a minimum of duplication among the agencies.

3. Projects Planned or in Progress

a. Interagency Agreement on Requirements for Exploitation of Scientific Literature.

b. Interagency Agreement on Requirements for Exploitation of the Publications from the following areas, and in this order:

- (1) China
- (2) Poland - Czechoslovakia
- (3) Hungary - Rumania - Albania - Bulgaria
- (4)
- (5)
- (6)

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FLP-D-4

2 March 1954

### C. REFERENCE

1. Responsibility: To assist the Director of Central Intelligence in insuring the coordination of the development and maintenance of indices, accession lists, and references services regarding foreign language publications.

#### 2. Projects Completed

a. Inventories of Lexical Materials for Chinese, Polish, Ukrainian, Bulgarian and Byelorussian have been prepared and are being reviewed. Inventories are almost complete for Hungarian, Czechoslovakian, Rumanian, Russian [ ] Further lexical inventories will not be undertaken except on request. These inventories, prepared in response to requests from IAC training offices and the NSA, will likely uncover previously unknown grammars and dictionaries as well as expose gaps which may require the preparation of new materials to meet intelligence needs.

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b. Lists of IAC Publications have been prepared by each department to cover most departmental intelligence publications and some serial field publications. By agreement these have been made generally available for reference purposes.

c. CIA has agreed to index by subject and area Air Force documents in order to assist the Air Force to develop a library system adaptable to machine handling.

#### 3. Projects Planned or in Progress

a. Investigation of Intelligence Agencies' Foreign Periodical Indexing Requirements are being undertaken to meet common needs with the possible end in view of indexing selected IAC-held foreign periodicals by CIA.

b. Unique Intelligence Collections, Files and Indexes are being sought and recorded for reference purposes.

c. A Union Catalog of IAC-held USSR Monographs is being assembled in CIA for common reference use.

d. Problems of Interlibrary Loan are being investigated to see what improvements can be effected.

e. A Survey of Existing Bibliographic Services Available in Each Agency is being conducted to permit an analysis of needs and the possible development of additional aids to research.

(B)  
CONFIDENTIAL  
Security Information  
IAC-D-60/2  
10 March 1953

INTELLIGENCE ADVISORY COMMITTEE

NSCID-16 "FOREIGN LANGUAGE PUBLICATIONS"

1. On 7 March 1953 the National Security Council approved NSCID-16 as set forth in IAC-D-60.
2. Inasmuch as the IAC has already approved the terms of reference for the Advisory Committee which is established by NSCID-16, it can begin to function immediately. It is therefore requested that each agency submit the name of its representative and an alternate for the Advisory Committee to this office by 16 March 1953.

Secretary

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IAC-D-60/2  
10 March 1953

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Security Information

IAC-D-60/1

19 January 1953

INTELLIGENCE ADVISORY COMMITTEE

PROPOSED NSCID-16 ON FOREIGN LANGUAGE PUBLICATIONS

1. There are submitted for concurrence of the IAC agencies the following papers:
  - a. The proposed NSCID-16 on Foreign Language Publications (TAB A).
  - b. Terms of reference of the Advisory Committee referred to in paragraph 5 of the draft NSCID-16, which would become effective upon approval of the NSCID-16 (TAB B).
2. It is not believed necessary to transmit the terms of reference of the Advisory Committee to the NSC inasmuch as it is in implementation of the directive.
3. These papers have been developed through the collaboration of representatives of the IAC agencies and as far as known their suggestions have been taken into account.
4. It would be appreciated if each agency would transmit its concurrence or nonconcurrence in writing on the attached to the Secretary of the IAC by Tuesday.

JAMES Q. REBER  
Secretary

CONFIDENTIAL

IAC-D-60/1

19 January 1953

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Security Information

IAC-D-60/1

19 January 1953

PROPOSED NATIONAL SECURITY COUNCIL INTELLIGENCE DIRECTIVE NO. 16

FOREIGN LANGUAGE PUBLICATIONS

Pursuant to the provisions of Section 102 of the National Security Act of 1947, as amended, and for the purposes enunciated in paragraphs (d) and (e) thereof, the National Security Council hereby authorizes and directs that:

1. The Director of Central Intelligence shall insure the coordination of the procurement of foreign language publications for intelligence purposes, it being understood that captured documents are excepted from this provision.

2. The Director of Central Intelligence shall provide, as a primary responsibility, for the following services to the IAC agencies:

a. Preparing and disseminating English language excerpts, summaries, abstracts, and compilations from foreign language publications.

b. Developing and maintaining indexes, accession lists, and reference services regarding foreign language publications of intelligence interest.

3. The Director of Central Intelligence shall insure the coordination of the above activities, as well as the coordination of translation services, with similar activities maintained

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IAC-D-60/1

19 January 1953

CONFIDENTIAL  
Security Information  
IAC-D-60/1  
19 January 1953

by the intelligence agencies in accordance with their needs; such coordination should not prejudice the maintenance of facilities necessary to meet departmental demands.

4. The intelligence agencies of the Government shall grant to the Director of Central Intelligence, upon request, access to foreign language publications in their possession.

5. An Advisory Committee on Foreign Language Publications shall be established to assist the Director of Central Intelligence in the implementation of this directive. It shall be composed of the IAC agencies and other agencies of the Government will be invited to sit with the Committee on matters which concern them.

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IAC-D-60/1  
19 January 1953

TAB B

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Security Information  
IAC-D-60/1  
19 January 1953

TERMS OF REFERENCE FOR AN ADVISORY COMMITTEE  
ON FOREIGN LANGUAGE PUBLICATIONS

(In implementation of the coordinating responsibilities placed upon the Director of Central Intelligence under NSCID-16)

In pursuance of NSCID-16 there is established an Advisory Committee on Foreign Language Publications which shall consist of a representative from each IAC agency with the CIA representative serving as Chairman. Other agencies will be invited to sit with the Committee on matters which concern them. The Committee's functions shall be to:

1. Advise CIA with regard to the services performed as a primary responsibility under NSCID-16 to meet IAC needs.
2. Recommend to CIA priorities in the abstracting of foreign language publications.
3. Advise CIA regarding the activities of the member agencies in the field of preparing English excerpts, summaries, abstracts, compilations, and translations of foreign language publications.
4. Advise CIA regarding the development and maintenance of indexes, accession lists and reference services in respect of foreign language publications.

CONFIDENTIAL  
IAC-D-60/1  
19 January 1953

CONFIDENTIAL  
Security Information  
IAC-D-60/1  
19 January 1953

5. Advise CIA regarding publication procurement needs and capabilities of the member agencies in order that CIA can insure the coordination of procurement. Recommend to the IAC the priority for the procurement of publications in emergency situations.

CONFIDENTIAL  
IAC-D-60/1  
19 January 1953

S-E-C-R-E-T  
Security Information  
IAC-D-60  
23 December 1952

INTELLIGENCE ADVISORY COMMITTEE

PROPOSED NSCID 16 AND ADVISORY COMMITTEE ON  
FOREIGN LANGUAGE PUBLICATIONS

1. From time to time during the last five years the subject of the establishment of an NSCID for the handling of foreign language publications has been in discussion among the IAC agencies.

2. In part, as a result of a recent EIC report on foreign language publications, CIA has given further consideration to the matter and proposes for interagency discussion at the staff level the attached draft NSCID 16 and terms of reference for an advisory committee on the subject. There will be noted in an attachment to the draft an analysis of the effects, it is believed, it would have upon the current operations of the various agencies.

3. It would be appreciated if the agencies would send representatives to meet in my office, Room 1128 M Building, on 8 January 1953 at 2:30 P. M. to discuss this proposal.

JAMES Q. REBER  
Secretary

S-E-C-R-E-T  
IAC-D-60  
23 December 1952

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S-E-C-R-E-T  
Security Information  
IAC-D-60  
23 December 1952

S-E-C-R-E-T  
Security Information  
NSCID 16

PROPOSED NATIONAL SECURITY COUNCIL INTELLIGENCE DIRECTIVE NO. 16

FOREIGN LANGUAGE PUBLICATIONS

Pursuant to the provisions of Section 102 of the National Security Act of 1947, as amended, and for the purposes enunciated in paragraphs (d) and (e) thereof, the National Security Council hereby authorizes and directs that:

1. The Director of Central Intelligence shall insure the coordination of the procurement of foreign language publications for intelligence purposes.

2. The Director of Central Intelligence shall provide, as a primary responsibility, for the following services to the IAC agencies:

a. Preparing and disseminating English language excerpts, summaries, abstracts, and compilations from foreign language publications.

b. Developing and maintaining indexes, accession lists, and reference services regarding foreign language publications of intelligence interest.

c. Insure the coordination of the above activities,

S-E-C-R-E-T  
IAC-D-60  
23 December 1952

S-E-C-R-E-T  
Security Information  
IAC-D-60  
23 December 1952

S-E-C-R-E-T  
Security Information  
NSCID 16

as well as the coordination of translation services, with similar activities maintained by the intelligence agencies in accordance with their needs.

3. The intelligence agencies of the Government shall make available to the Director of Central Intelligence, upon request, foreign language publications in their possession.

S-E-C-R-E-T  
IAC-D-60  
23 December 1952

S-E-C-R-E-T  
Security Information  
IAC-D-60  
23 December 1952

TERMS OF REFERENCE FOR THE ADVISORY COMMITTEE ON  
"FOREIGN LANGUAGE PUBLICATIONS" (PROPOSED NSCID 16)

The Advisory Committee on Foreign Language Publications, composed of a representative from each IAC agency with a CIA representative serving as chairman, will assist the DCI in the implementation of NSCID 16 as follows:

1. Advise with regard to the services performed as a primary responsibility under NSCID 16 better to meet IAC needs.
2. Recommend to CIA priorities in the abstracting of foreign language publications.
3. Advise CIA regarding the activities of the member agencies in the field of abstracting and translating foreign language publications.
4. Advise CIA regarding publication procurement needs of the member agencies in order that CIA can ensure the coordination of procurement. Recommend to the IAC plans for the procurement of publications in emergency situations.

S-E-C-R-E-T  
IAC-D-60  
23 December 1952



S-E-C-R-E-T  
Security Information  
IAC-D-60  
23 December 1952

PROBABLE EFFECTS OF THE PROPOSED NSCID 16  
ON "FOREIGN LANGUAGE PUBLICATIONS"

1. Publications Procurement. The Agency would be expected to provide to the State Department, as well as other collectors, the guidance needed for the procurement of publications of intelligence interest. This would, of course, require coordination with the other collection agencies, i.e., G-2, ONI, AFOIN and CIA procurement. Such coordination could be done, in part, most effectively through the proposed Advisory Committee and some through bilateral consultation.

2. Abstracting and Summarizing. The other agencies would not be expected to discontinue their present abstracting or summarizing service. They would, however, be expected to submit information on such activities and consult with CIA before starting any activities in order to avoid duplication. Each agency would be expected to review and submit or resubmit standing requirements which it wishes to levy on CIA. Presumably these would be collated by CIA and submitted to the Advisory Committee for its advice regarding priorities. These would be subject to review periodically.

3. Preparation of Bibliographies and Maintenance of Indexes. It is already recognized as a CIA responsibility that its indexes should include information on foreign language publications as well

S-E-C-R-E-T  
IAC-D-60  
23 December 1952

Security Information  
IAC-D-60  
23 December 1952

as on English materials. By the proposed NSCID the facilities of the CIA Library would be open to request for its services by the other agencies. On their part the agencies would not be expected to discontinue or refrain from developing library facilities to meet their own needs. However, it would be expected that a division of labor might be achieved, through consultation, which would reduce duplication. Also the preparation and dissemination of notifications of accessions would be necessary in order that the CIA Library could be currently aware of new materials.

4. Translation. The NSCID would not necessarily affect the current translating staffs or the work being done by those staffs in the other agencies. Undoubtedly CIA would continue to translate on request and by agreement, materials in exotic languages and if the material would appear to be of interest to more than one agency. However, under the injunction to coordinate the translation activities of the agencies, there would be a continuation of (and presumably improvement in) the coordination currently being effectuated through the Consolidated Translation Survey, which includes notice to a central desk in CIA when any new translation project is begun.

5. Summary. In general, the proposed NSCID will, upon approval, not likely produce any dramatic change in the state of affairs. It will, however, place in the statute that which has grown up under common practice in the development of CIA and its relations with the other agencies; and it would stimulate CIA to make more explicit provision in their management for the needs of the IAC community.

S-E-C-R-E-T  
Security Information  
IAC-D-59/1  
14 January 1953 *SR*

INTELLIGENCE ADVISORY COMMITTEE

TRAVEL FOLDER PROGRAM FOR SOVIET ORBIT

1. This note is to inform the IAC members that all the IAC agencies have approved the proposal for travel folder program in IAC-D-59 (Revised) with the addition of the word "scientific" after "industrial and military" in the recommendation, paragraph 6.a. and 6.c.(1).

2. It would be appreciated if each recipient made an appropriate change in the earlier document since it is not proposed to issue a revision to show this minor change.

3. The Director of Central Intelligence has designated the Assistant Director for Research and reports to administer the program on his behalf.

Acting Secretary

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S-E-C-R-E-T  
IAC-D-59/1  
14 January 1953

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Next 7 Page(s) In Document Exempt

Approved For Release 2002/05/07 : CIA-RDP85S00362R000500050001-0

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IAC-D-58/4  
29 November 1954

I N T E L L I G E N C E   A D V I S O R Y   C O M M I T T E E

Proposed Revision of [ ]

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1. The attached proposed revision of [ ] has been modified in accordance with the action of the IAC of 16 November 1954. (IAC-M-174, para. 7; IAC-D-58/3)

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2. This proposed directive will be placed on the agenda of an early meeting of the IAC.

[ ]

Secretary

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IAC-D-58/4

29 November 1954

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Next 21 Page(s) In Document Exempt

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